



## ACCOMMODATION AND TOUR BOOKING FORM

Forward this form and payment by fax or e-mail **before May 4<sup>th</sup>** to: The Local Congress Secretariat TILESAS OPC, S.L Londres, 17 28028 MADRID – SPAIN – Tel. +34 91 3612600 – Fax: +34 91 3559208 – Email: [isbt2007@tilesa.es](mailto:isbt2007@tilesa.es)

Family name \_\_\_\_\_  
 First name \_\_\_\_\_  
 Organisation \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State Province \_\_\_\_\_ Postal Code \_\_\_\_\_  
 Country \_\_\_\_\_  
 Tel. \_\_\_\_\_ Fax. \_\_\_\_\_  
 E-Mail \_\_\_\_\_

**A. HOTEL** (See list of hotels and rates in the final announcement)

Number of rooms \_\_\_\_\_  Single  Double  
 Name of the hotel: 1<sup>st</sup> option \_\_\_\_\_ 2<sup>nd</sup> Option \_\_\_\_\_  
 Arrival date: \_\_\_\_\_ Departure date: \_\_\_\_\_

**Hotel deposit**

The rates are per room and night, bed and breakfast included, (VAT 7% included). For the confirmation of the hotel reservation, it's necessary to pay one night deposit in advance as guarantee of the reservation. Moreover, all reservations must be guaranteed with a credit card number although the payment is made by another method, (bank transfer of bank draft). The advanced deposits will be deducted from the final hotel invoice. Any reservation will be processed without the payment of this deposit and the credit card number. Any hotel reservation will be guaranteed **after May 4<sup>th</sup>, 2007**. The reservations will be made on a first come/first served basis. Any change you wish to introduce in the hotel bookings must be addressed by writing to TILESAS OPC, not to the hotel.

**Cancellation policy**

- before May 4<sup>th</sup>, 2007 will be totally reimbursed minus a 15% handling fee.
- After May 4<sup>th</sup>, 2007 no reimbursement of the deposit can be done.
- After June 15<sup>th</sup>, 2007 for no shows or if you arrive later or leave earlier than the indicated dates the total accommodation amount will be charged by the hotel.

**B. TOURS** (See list of tours and rates in the second announcement)

Walking Madrid de los Austrias & Palacio Real € 38,30    Number of people \_\_\_\_\_    Date of the tour \_\_\_\_\_  
 Toledo € 112,50    Number of people \_\_\_\_\_    Date of the tour \_\_\_\_\_  
 Segovia and La Granja Palace € 114,30    Number of people \_\_\_\_\_    Date of the tour \_\_\_\_\_



# XVII<sup>th</sup> Regional Congress, Europe

International Society of Blood Transfusion **June 23-27**



# Madrid 2007

Name Participant \_\_\_\_\_

### TOTAL AMOUNT PAYABLE

A. Hotel \_\_\_\_\_ Room(s) x € \_\_\_\_\_ = € \_\_\_\_\_

B. Tour \_\_\_\_\_ Tour(s) x € \_\_\_\_\_ = € \_\_\_\_\_

**Total Cost A + B = € \_\_\_\_\_**

### PAYMENT

#### By Credit Card:

<input type="checkbox"/> Visa	Credit Card Number:	<input type="text"/>
<input type="checkbox"/> Mastercard	Expiration Date:	<input type="text"/> / <input type="text"/> / <input type="text"/>
<input type="checkbox"/> Eurocard	Issue Number / CVC Code*:	<input type="text"/>

*\* last 3 digits on reverse side of Card*

Card holder's name \_\_\_\_\_

Date: \_\_\_\_\_ Card holder's signature: \_\_\_\_\_

#### By banker's cheque *(not available for online booking)*

A banker's cheque payable to TILES A OPC, must be sent together with this booking form. **(except the last 30 days before the congress, when only credit cards will be accepted)**. The cheque must be issued in Euros (€). With you name clearly written in your cheque. All charges must be included. Personal cheques cannot be accepted

I authorize TILES A OPC to charge in this credit card account the total amount of fees as this form requested on, and with my acceptance I confirm that I have read and accepted the cancellation policy of this form.

*In compliance with Organic Law 15/99 of personal data protection, we inform that the personal information provided will be stored in a database controlled by TILES A OPC, S.L. and used to promote the mentioned event, related events and future editions of this event . The fulfilment of the present form implies to authorise TILES A OPC, S.L. to use the personal information for the mentioned purpose. If you wish to exercise your rights to access, rectify, cancel and oppose the treatment of your data, please contact TILES A OPC, S.L., CIF B-28194744, with registered offices at Londres, 17. Madrid.*