



XXth REGIONAL CONGRESS, ASIA

NAGOYA CONGRESS CENTER, NAGOYA, JAPAN NOVEMBER 14 – 18, 2009

INSTRUCTIONS FOR POSTER PRESENTATIONS

IMPORTANT:

A poster board will only be reserved for you at the Congress if you confirm your attendance by a reply e-mail positively and register for the Congress. Please note that if you do not attend with your poster, you will be excluded from abstract submission for the next ISBT Congress!

Please reply by e-mail, your acceptance of the Poster Presentation, at the latest **before September 1, 2009** to: isbt.nagoya@eurocongress.com.

SIZE POSTER BOARDS:

Size of usable area: 95 cm wide and 230 cm high

PREPARING YOUR POSTER

Text on poster

- Use a clear typeface and, if possible, a laser printer.
- The poster should be readable from a distance of 2-3 meters. This means that all lettering should be at least 8mm high, with a minimum font size of 24.

Graphs and diagrams

- Graphs and figures should be readable from a distance of 2-3 meters.
- They should be drawn with a minimum line width of 1 mm.

AT THE CONGRESS

General Information

- One poster board will be allocated for each poster presentation.
- A printed number identifying each poster board will be provided.
- Material and color of poster board: hard board, colored white and an aluminium frame

Registration

- Please remember to register for the Congress in order to be allowed to make your presentation. You can register online via the Congress website www.isbt-web.org/nagoya.

Location

- Posters will be presented in the Poster Area, which is located near the Exhibition area.

Poster Mounting

- Posters can be mounted from Sunday November 15 2009, 19.00 hours until Monday November 16, 2009 morning.
- Posters should be mounted with double sided tape only which will be provided.
- Assistance and material for mounting the posters will be available, at the poster desk in the poster area.

Poster Viewing and Presentation

- Posters will be on display in the poster area for two days and will be open for viewing during exhibition hours.
- Poster authors are requested to be present at their poster during the entire presentation time of your topic, which will be announced in the final programme.

Removing your poster material

- Material should be removed before 12.00 hours on Wednesday, November 18, 2009
- If posters are not removed within the time for dismantling, your poster will be removed and destroyed by the Congress organizer.

Responsibility for poster presentations

The Organising Committee does not assume any responsibility for material displayed on the poster boards.

Queries

If you have any queries concerning the procedures, please contact the ISBT Congress Secretariat:

E-mail: isbt.nagoya@eurocongress.com